



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your Organisation or Group					
Name of Organisation	Zeals Village Hall				
Contact Name					
Contact Address					
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> <tr> <td></td> <td></td> </tr> </table>		e-mail		
	e-mail				
Organisation Type	Not for profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other, please specify				
2 – Your Project					
In which Community Area does your project take place? (Please give name – see section 3 of the grants pack)	South West AB MERE				
Does your Town/Parish Council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>				
What is your project? IMPORTANT: This section is limited to 300 characters only (inclusive of spaces).	Installation of Disabled Toilet Facilities				
Where will your project take place?	Zeals Village Hall				
When will your project take place?	Second half of 2010				
How many people will benefit from your project?	Community Members with Specific needs				
How does your project demonstrate a direct link to the Community Plan for your area?	Internal decision - no direct link				
Please provide a reference/page no.					

What is the link between your project and other local priorities? e.g. Priorities set by your Area Board and Parish Plans.

None apart from improving community facilities

How did you discover there was a need for your project and how will your project benefit your local community?

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1200 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The village hall is let for a variety of different activities for all ages and, to date, there has been no apparent demand for this facility. However, with the population generally living longer and determined to use our hall, the age profile is increasing - hence our feeling that we should install this facility in such a public place.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years

Male

Female

25 – 50 years

Male

Female

Under 25 years

Male

Female

Disabled People

Male

Female

Black & Minority Ethnic people

Male

Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

There should be no on-going cost apart from routine maintenance which will be met by letting fees for the Hall.

If you were not awarded the full amount requested, what would be the impact on your project?

We would still proceed but we would need to be more cautious with our plans to modernise the hall kitchen area.

How will you know whether your project has made a difference in the community?

lack of complaint

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

None

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another Area Board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year Ending:

Month: March

Year: 2010

A - Total Income:

£4420

B - Minus Total Expenditure:

£3054

Surplus/Deficit for year: (A minus B)

£1366

Free Reserves held:

£8744 importanNOTES ON PAPER COPY

5 - Financial Information				
PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Installation of disabled toilet and necessary building works to accommodate the facility	£4,376	Own Fundraising/Reserves	C	£2,308
Building regulations fee	£240	Parish/Town Council		£
	£	Trusts/Foundations		£
	£	In Kind		£
	£	Other		£
	£			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£4,616	TOTAL PROJECT INCOME		£2,308
Total Project Income B		£2,308		
Total Project Expenditure A		£4,616		
Project Shortfall A – B		£2,308		
Award sought from Wiltshire Council Area Board		£2,308		
BANK DETAILS				
Please give the name of the organisations' Bank Account e.g. Barclays		Lloyds TSB, Mere		
Please give the title name of the organisations' Bank Account e.g. current		Zeals Village Hall - Current		
6 – Supporting Information – Please enclose the following documentation				
Enclosed (please tick)				
<input checked="" type="checkbox"/> Written quotes including the one you are going to use <input checked="" type="checkbox"/> Latest inspected/audited accounts or Annual Report <input checked="" type="checkbox"/> Income & expenditure budget for current financial year <input type="checkbox"/> Project budget (if applicable) <input checked="" type="checkbox"/> Terms of Reference/Constitution/Group Rules <input checked="" type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

It will provide adequate facilities for hall-users with disabilities

b) How does your project work to promote inclusion, participation and good community relations?

If the facility is known to be there, hopefully it will encourage such disabled persons to make use of the hall

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or All Men/Boys Mostly or All Women/Girls
- Specific Minority Ethnic Groups (please state which groups)
- Specific Faith Groups (please state which groups)
- People/Families on low income
- Other disadvantaged groups (please state which groups) The Disabled

8 - Declaration (on behalf of organisation or group) – I confirm that.....

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal Opportunities Access Audit Environmental Impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/07/2010

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team